



F.32350/work distribution /2017/RO GGN

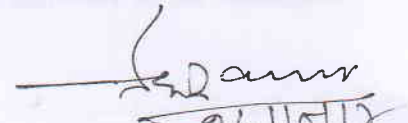
Dated: 23.10.2017

### **WORK ORDER**

The distribution of work amongst the Assistant Commissioner's for the session 2017-18 is given as under:-

<b>S.No.</b>	<b>Sh.B.L.Morodia Assistant Commissioner</b>	<b>KVs Allotted to Assistant Commissioner</b>
01.	Science Exhibition	1- Sirsa No. 1
02.	National Children Science Congress	2- Sirsa No. 2
03	Bharat Scouts & Guides, NCC, Regional Scouts/Guides Award	3- Fatehabad
04	Study Material/E-content/Video Lectures	4- Hissar
05.	KV Shaala Darpan	5- Chamera No. 1
06.	Maths Olympiads/Green Olympiads/NTS Exam./Other competitions	6- Chamera No. 2
07.	Academic Supervision and writing of APARs of the staff of allotted Vidyalayas	7- Keylong
08	Conduct of JCM and teachers Association related matters	8- Ambala No. 1
09.	Land/Building/opening of new KVs	9- Ambala No. 2
10.	Regional Grievance Officer/ RTI	10- Ambala No. 3
11.	Principals' Conference/Cluster Level Meeting/RAC Meeting	11- Ambala No. 4
12.	Monitoring of Vidyalaya Website of the respective vidyalayas	12- Manesar
13.	Any other work allotted by the Deputy Commissioner	13- Rewari
		14- Palwal
		15- Bhanala

Assistant Commissioner's are accordingly asked to be in touch with the schools assigned above and monitor their day-today activities, ensuring better academic performance, besides excellence in other scholastic as well as co-scholastic activities of the individual Vidyalayas.

  
24/10/17  
(S.S. Rawat)

**DEPUTY COMMISSIONER**

#### **Distribution:**

1. The Individual Concerned for information and necessary action.
2. The Principals under Gurgaon Region for information and necessary action

*O/c*



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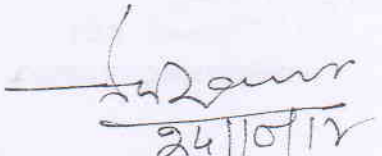
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The distribution of work amongst the Assistant Commissioner's for the session 2017-18 is given as under:-

S.No.	Sh.C.S.Azad Assistant Commissioner	KVs Allotted to Assistant Commissioner
01.	Social Science Exhibition	1- Bhanu ITBP
02.	Games and Sports	2- Pinjore
03	Liaison Officer for SC/ST/OBC	3- Alhilar
04	Green/Swatch Bharat Award	4- Kasauli
05.	Examination (Internal/CBSE Board)/CCE/Result Analysis	5- Sainj (Kullu)
06.	Computer Education/ICT/Edu Tech /RO website/other computer related issues	6- Sarahan
07.	In-service Course for teacher and other staff/workshop / CCERT/ CPPDPT/ etc	7- Reckong Peo
08	Development of Sports Infrastructure	8- Palampur
09.	Monitoring of Vidyalaya Website of the respective vidyalayas	9- Chandimandir No. 1
10.	Admission related matters/Local Transfers	10- Chandimandir No. 2
11.	Youth Parliament	11- Yol Cantt
12.	Academic Supervision and writing of APARs of the staff of allotted vidyalayas	12- Hamirpur
13.	Any other work allotted by the Deputy Commissioner	13- Faridabad No. 1
		14- Faridabad No. 2
		15- Faridabad No. 3

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(S.S. Rawat)

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केन्द्रीय विद्यालय संगठन

केन्द्रीय विद्यालय संगठन  
Kendriya Vidyalaya Sangathan  
संघीय कार्यालय / REGIONAL OFFICE

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### WORK ORDER

The distribution of work amongst the Assistant Commissioner's for the session 2017-18 is given as under:-

S.No.	Smt. Kumud Srivastava Assistant Commissioner	KVs Allotted to Assistant Commissioner
01.	Enrolment Position to HQ (Monthly report)	1- AFS Gurgaon (1 <sup>st</sup> Shift)
02.	Regional Incentive/National Awards for teachers/Principals/ Inspire Award /ICT Award	2- AFS Gurgaon (2 <sup>nd</sup> Shift)
03	In-house Monthly Academic Committee meeting	3- Gurgaon Sohna Road
04	Adventure Activities/Excursion	4- Karnal
05.	Monitoring of Vidyalaya Website of the respective Vidyalayas	5- Mathana
06.	Pre-primary/Primary, CMP, EQUIP related Matters	6- Smalkha
07.	Vidyalaya Plan & Assessment Tools	7- Bhakli
08	Teaching of Regional Language/Foreign Language/ Rajbhasha	8- Nahara
09.	Library Automation and maintenance of RO Library	9- Raluwas
10.	Academic Supervision and writing of APARs of the staff of allotted Vidyalayas	10- Harsinghpura
11.	Any other work allotted by the Deputy Commissioner	11- Raghunathpura
		12- Jhajjar
		13- Rohtak
		14- Budayan (Jind)

Assistant Commissioner's are accordingly asked to be in touch with the schools assigned above and monitor their day-today activities, ensuring better academic performance besides excellence in other scholastic as well as co-scholastic activities of the individual Vidyalayas.

  
(S.S. Rawat)

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Received one copy  
Kumud  
24.10.17





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E-mail: dckvsrogurgaon@gmail.com

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The distribution of work amongst the Assistant Commissioner's for the session 2017-18 is given as under:-

S.No.	Smt. K. R. Chugh Assistant Commissioner	KVs Allotted to Assistant Commissioner
01.	Experimentation and Innovation Awards for teachers	1- Jakhoo Hills Shimla
02.	Vocational Education/PHE & work Education etc.	2- Jutogh Cantt
03.	Split-up Syllabus	3- Sandhol
04.	Back to Basics/Spoken skill development project	4- Saloh
05.	Celebration of important Days/other Deptt./Ministry's Activities	5- Dharamshala
06.	School Accreditation programme/Quality Council of India related issues	6- Dalhausie (Banikhet)
07.	News Letter/Souvenir/Other publication	7- Bakloh
08.	Population Education and Life Skill Programme/AEP	8- Subathu
09.	Basic Amenities /Fire Safety of KVs	9- Matanhail Jhajjar
10.	Monitoring of Vidyalaya Website of the respective vidyalayas	10- Ghumarwin
11.	Academic Supervision and writing of APARs of the staff of allotted Vidyalayas	11- Mandi
12.	Any other work allotted by the Deputy Commissioner	12- Bangana
		13- Nadaun
		14- Naleti

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